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1 SEP 1982

MEMORANDUM FOR: Deputy Director for Administration  
FROM: [REDACTED]  
Director of Information Services  
SUBJECT: OIS Weekly Report (25-31 August 1982)

25X1

Classification Review Division

CRD reviewed ten boxes (18,903 cards) of OSS material, one manuscript (three pages) for the Publications Review Board, and one memorandum for the Information and Privacy Division.

Chief, CRD and the Director for Mandatory Review, Classification/Declassification Center, Department of State, met to discuss a problem of document control related to an FOIA request to State from [REDACTED]

Since our Information and Privacy Division (IPD) has received a request on the same subject, since a sizable volume of material is involved, and since it relates to foreign affairs involving both State and the Agency, an additional meeting, including the Chief, IPD, will be arranged to assure a coordinated response. It is anticipated that much of the material will be denied for release but some method of charging a fee in advance of the formal search may be devised to assure seriousness on the part of the requester.

The Directorate of Operations is exploring the possibility of hiring a number of our OSS Review Team members during FY 1983. The individuals involved have shown more interest in this offer than the one received from the National Archives and Records Service because of the working conditions and the better contract pay.

Records Management Division

An RMD representative attended the meeting of the Intelligence Handling Committee Data Standards Panel where the requirement for a standardized code system for open source serial titles was discussed. One example of the problem was presented by a representative of the Foreign Technology Division, Department of Air Force, which has about five million records in its proposed community information retrieval system. Solutions to this problem will have a definite bearing on the information handling program in the Agency.

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Regulations Control Division

RCD's current workload consists of 129 regulatory issuances, 69 of which involved major actions.

Information and Privacy Division

A separate report is attached.



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Attachment:  
As stated

EXO/OIS:  (1 Sep 1982)

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